

aeronautical engineering through the invocation of high class school facilities and multi-disciplinary research approach.

- (2) To meet a high level maintenance capability locally for aviation aerospace and allied specialties of Nigerian Air-Force, other Services of the Nigerian Armed Forces, Government Agencies, and bodies, other Civilians, people from other African Countries and other Nationalities
- (3) Provide the requisite infrastructure to enhance indigenous research and provide the enabling environment with a view to enhancing and promoting co-operation and collaboration with similar institutions within and outside the country
- (4) To provide In-Service courses to staff of the Nigerian Air-Force.
- (5) To offer Consultancy Services and conduct Workshops, Seminars and Conferences.
- (6) To assist the State and Federal Government achieve its objectives on capacity building, manpower training and development.
- (7) To train Air-Force Personnel and other Services of the Nigerian Armed Forces to acquire good leadership qualities and effective decision making techniques with a view to enhancing their post-service employment and integration with the Civil Society.

The Institute shall exercise the following powers:

Powers of the Institute

- (a) To establish such campuses, colleges, schools, extramural departments and other teaching and research units within the institute as may from time to time, be deemed necessary or desirable subject to the approval of the National Universities Commission or the National Board for Technical Education as the case may be;
- (b) To institute Professorships, Readerships or Associate Professorships, Readerships including other posts and offices as may be deemed expedient and to make appointments thereto;
- (c) To institute and award honorary degrees, fellowships, scholarships, exhibitions, bursaries, medals, prizes and other titles, distinctions and awards;
- (d) To provide for the discipline and welfare of members of the Institute;
- (e) To hold examinations and award degrees, diplomas, certificates and other distinctions to persons who have pursued a course of study approved by the Institute and have satisfied the requirements for the award of same as may be determined by the Institute;

- (f) To demand and receive from any student or any other person attending the Institute for the purpose of instruction such fees as the Institute may, from time to time, determine subject to the overall directive of the Governing Council;
- (g) To acquire, hold, grant, charge or otherwise deal with or dispose of movable or immovable property;
- (h) To accept gifts, legacies and donations as may be deemed appropriate;
- (i) To enter into contracts, establish trusts, act as trustees solely or jointly with any person or through agents;
- (j) To erect, provide, equip and maintain libraries, laboratories, lecture halls, halls of residence, refectories, sports grounds, playing fields and structures or things necessary or suitable for carrying into effect objectives of the Institute;
- (k) Subject to any limitations or conditions imposed by statute, to make investment by way of endowments or otherwise as may be deemed appropriate;
- (l) To borrow money with or without interest as may be desirable;
- (m) To make gifts for any charitable purpose(s);
- (n) Generally to do all such things or acts incidental to the foregoing powers as may advance the objectives of the Institute.
- (2) The powers conferred on the Institute by subsection (1) of this section shall be exercisable by the Council.

7. There shall be a Governing Council for the Institute, which shall comprise the following:

Governing Council

- (a) A chairman who shall be the Chief of Air Staff;
- (b) The Director Air Force Affairs, Ministry of Defence
- (c) Chief of Policy and Plans Headquarters, Nigerian Air Force;
- (d) Chief of Aircraft Engineering, Headquarters, Nigerian Air Force
- (e) Chief of Logistics & Communication, Headquarters, Nigerian Air Force
- (f) Chief of Accounts and Budget, Headquarters, Nigerian Air Force
- (g) The Air Officer Commanding, Training Command;

- (h) Director of Training, Headquarters, Nigerian Air Force;
- (i) Director of Education, Headquarters, Nigerian Air Force
- (j) The Commandant of the Institute;
- (k) The Provost of the Institute;
- (l) Representatives of Ministry of Education, Science and Technology;
- (m) Representative of the Ministry of Aviation;
- (n) Representative of National Universities Commission;
- (o) Representative of National Board for Technical Education;
- (p) The Registrar of the Institute shall be Secretary of the Council

8. The Visitor shall be the Governor of the State and shall be responsible for: Visitor
- (1) Giving to the Council direction of a general character, as to the discharge of its functions in relation to matters of public interest;
 - (2) Intervening whenever there is a deadlock or crisis that goes beyond the powers of the Council;
 - (3) Appointing a Visitation Panel to evaluate the academic and administrative performance of the Institute;
 - (4) Receiving the Visitation Panel's Reports;
 - (5) Issuing instructions in consequence of the visitation.

PART III

PRINCIPAL OFFICERS OF THE INSTITUTE

9. The Principal Officers of the Institute shall be as follows: Principal Officers
- (1) The Commandant
 - (2) The Principal Staff Officer Commanding
 - (3) The Provost
 - (4) The Registrar
 - (5) The Librarian
 - (6) Two other members appointed by the Academic Board
10. (1) There shall be appointed for the Institute a Commandant, whose appointment and removal from office shall be in accordance with Military posting. Appointment of the Commandant
- (2) The Commandant shall be responsible for implementing the programmes and policies of the Institute as may be approved by the Council. In particular he shall: Functions of the Commandant

- (i) Exercise control over both the military and civilian staff of the Institute;
- (ii) Supervision of the accounts and records of the Institute; and
- (iii) Establishment of organizational structures and committees and defining their duties accordingly.

Provided that nothing in this law shall be deemed to detract from the military powers of command of the Commandant including the trial powers of service personnel in accordance with Armed Forces Act 1993.

11. There shall be appointed for the Institute a Provost who shall be responsible to the Commandant in the coordination of academic activities. Functions of the Provost
12. There shall be appointed for the Institute a Registrar who shall be responsible to the Provost for day to day administration of the Institute. In particular he shall: Registrar
- (1) Assist the Provost in the discharge of his duties and responsibilities;
 - (2) Be the Chief Administrative Officer of the Institute;
 - (3) Discharge of all personnel duties affecting staff of the Institute;
 - (4) Be the Secretary to the Council;
 - (5) Carry out any other duties assigned to him from time to time by either the Council or Academic Board.
13. (1) The Provost and Registrar shall each be appointed by the Visitor on the recommendation of the Council for a term of four (4) years which may be renewed for another term of 4 years only. Tenure of offices
- (2) A person shall be qualified for appointment into the office of Provost or Registrar if he is of proven integrity and Qualification
- (a) In the case of the Provost, he has
 - (i) not less than a Master's degree or post-graduate diploma in education and at least 10 years cognate working experience; or
 - (ii) a bachelor's degree or its equivalent and post-graduate diploma in education with at least 15 years cognate working experience
 - (b) In the case of the Registrar, he has Bursar
 - (i) a first degree or its equivalent and a post-graduate diploma; and
 - (ii) at least 15 years cognate working experience.

PART IV

FUNCTIONS AND POWERS OF THE ACADEMIC BOARD

14. (1) There shall be an Academic Board for the Institute which shall comprise of the following: Powers of the Governing board
- (a) The Institute's Provost, who shall be Chairman;
 - (b) The Deans of Schools
 - (c) The Heads of Academic Departments
 - (d) All Professors, whether Heads of Departments or not
 - (e) Two military members of the Institute to be appointed by the Commandant; and
 - (f) The Librarian of the Institute
 - (g) The Institute's Registrar, who shall be the Secretary.
- (2) The Academic Board shall be responsible for the following: Functions of the Academic Board
- (1) to direct and manage Academic Matters of the Institute including regulating Admission and Examination;
 - (2) the organization and control of Courses of study in the Institute;
 - (3) the establishment, control and organization of Departments;
 - (4) making regulations governing award of Certificates, and other Academic distinctions; and
 - (5) any other functions that may be delegated to it by the Council.

PART V

SCHOOLS AND DEPARTMENTS OF THE INSTITUTE

15. (1) There shall be established for the Institute, Schools in line with the various disciplines and Departments under them as may be required. Establishment of schools
- (2) Each School shall be administered by a School Board which shall comprise of: Composition
- (a) The Dean of the School;
 - (b) The Heads of Departments of the School; and
 - (c) Such number of lecturers as the Academic Board may determine
16. (1) The Dean of School shall be appointed by the Commandant and shall hold office for such a time and upon such conditions as may be prescribed.
- (2) The Dean of a School shall exercise general superintendence over the academic and administrative affairs of the School, and it shall be his duty to

present graduates for the conferment of Certificates and Degrees, after having qualified at examinations held in the department.

17. The Heads of Departments shall be responsible for: Departments
- (i) the efficient day to day administration of their respective departments;
 - (ii) the control and supervision of academic staff under their departments and assigning duties to them as may be appropriate;
 - (iii) ensuring compliance with approved curricula and Syllabi for all the subjects under their department;
 - (iv) evaluating the performance of the Academic Staff and reporting to the Academic Board;
 - (v) the preparation and recommendation of training proposal for their staff;
 - (vi) the recommendation of relevant textbooks and other related materials for use in their respective departments; and
 - (vii) teaching and carrying out any other duties as may be assigned by the Academic Board.

PART VI
FINANCIAL PROVISIONS: SOURCES OF REVENUE (FUNDING)

18. (1) There shall be a fund for the Institute into which all monies accruable to it shall be credited, and out of which expenses incurred, shall be defrayed. Establishment of a fund
- (2) The funds of the Institute shall include, but not limited to:
- (a) Revenue accruing to the Institute by way of government grants, subvention or endowment or grants in aid;
 - (b) fees charged and payable by students;
 - (c) interest on Investment;
 - (d) donations and money borrowed;
 - (e) payments for publications and Services;
 - (f) All other funds that may be accruable to the Institute.
19. Six (6) months to the end of each financial year, or at such other time as may be required by the Council, the Management shall present for scrutiny and consideration by the Council, estimates of revenue and expenditure for the coming financial year and such estimates as approved by the Council shall be submitted to government for inclusion in the Appropriation Bill for the coming year. Annual Estimates
20. There shall be prepared, a Statement of Revenue and Expenditure during the

previous financial year together with a Statement of Assets and Liabilities of the Institute as at the last day of the Financial Year.

21. Service in the Institute shall be Scheduled Service for the purpose of payment of Pension and Gratuity as specified in the Pension's Act, 2014.

PART VII MISCELLANEOUS PROVISIONS

22. All members of Staff, Academic and Non-Academic, shall be appointed by the Council on such terms and conditions as it may determine on the recommendations of the Recruitment and Promotion Committee to be set up by Council with its membership, duties and powers clearly defined. Appointment of staff

23. The Council may accept on Transfer from the Public Service or recruit from the Private Sector Technical and Professional Staff. Transfer of service

24. If it appears to the Council that a member of Staff of the Institute has committed any act of gross misconduct or is unable to perform the functions of his office due to physical or mental incapacity, the Council shall:

a) Constitute an Investigative Panel or Committee to investigate the allegation and the affected Staff shall be informed of the allegation against him in writing and afforded the opportunity to make representation to it.

b) Upon the receipt of the report of the Panel or Committee, take such action as may be necessary towards the discipline of the erring staff.

25. Without prejudice to any of the provisions of this law, the Council may make Standing Orders with respect to the holding of meetings, proceedings, keeping of minutes and other internal matters for the institute. Standing Orders

26. Such Orders shall be reduced into writing and shall come into force when signed by the Chairman or as may be determined by the Council.

27. Any such orders may be proved in any Court of Law by production of certified copy thereof under the common seal of the Institute. Certified True Copy

28. (1) The Council shall meet from time to time as may be necessary for the smooth running of the Institute provided however that such meetings shall not be less than four (4) times in a year.

(2) The Quorum at all meetings of the Council shall not be less than 2/3 of the total number of members.

(3) The proceedings at such meetings shall be determined by the Council.

(4) Voting shall be determined by a simple majority of the members present at the meeting with the Chairman having a casting vote.

Dated thisday of.....2015

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Mallam Nasir Ahmad El-Rufai, OFR
GOVERNOR OF KADUNA STATE

EXPLANATORY NOTE

(This Note is not part of this Law and has no legal effect)

The purpose of this Law is to establish the Air Force Institute of Technology and to provide for matters connected therewith.