



THE GOVERNMENT OF KADUNA STATE

MINISTRY OF BUSINESS, INNOVATION AND TECHNOLOGY

EXPRESSION OF INTEREST FOR THE CONSULTANCY ON GRADING AND CLASSIFICATION OF HOTELS AND MOTELS IN KADUNA STATE

1.0. INTRODUCTION

The Kaduna State Government wishes to promote quality and standards in the hospitality industry and support customer choice by grading and classifying hotels and motels in the State.

KDSG is therefore inviting competent and qualified consultants to bid for the grading and classification of hotels and motels in the State.

2.0. JOB DESCRIPTION

Consultancy/Services for the grading and classification of hotels in the State.

3.0. PRE-QUALIFICATION REQUIREMENTS

Interested consultants should submit but not limited to the following:

- a. Certificate of registration/incorporation with the Corporate Affairs Commission (CAC)
- b. Evidence of current registration with The Kaduna State Public Procurement Authority.
- c. Company Audited Account for three years **2018, 2019, 2020**.
- d. Evidence of current Tax Clearance Certificates for three years **2018, 2019, 2020**.
- e. Evidence of current registration of Business premises with the Kaduna State Ministry of Business Innovation and Technology.
- f. Evidence of similar verifiable projects successfully executed/completed/on-going with attached copies of award letters, payment and completion certificates.
- g. Evidence of VAT registration and remittances.
- h. Evidence of compliance with Industrial Training Fund (ITF).
- i. Evidence of compliance with PENCOM.
- j. Evidence of compliance with NSITF
- k. Any other information that would be relevant.

*The documents shall be **arranged** in the order above*

4.0. SUBMISSION OF EOI DOCUMENTS

- a) An electronic copy of the EOI documents inserted in a folder is to be **submitted on the KADPPA e-Procurement portal**.
- b) The folder must bear the **name, address and contact number of Bidder and Project Description**.

CONTROL COPY:

- c) Hard copies of the EOI documents are to be inserted in a sealed envelope marked at the top right-hand side as '**Control Copy**', and dropped in the '**Control Box**' at the address below:

The Head Planning, Monitoring & Evaluation
Ministry of Business, Innovation and Technology,
Kaduna State Secretariat, Independence Way,
Kaduna.

- d) The envelope must bear the Company name and contact number at the reverse sides while the "**Project Description**" clearly marked at the top left-hand corner of the envelopes and addressed:

The Hon Commissioner,
Ministry of Business, Innovation and Technology,
Kaduna State Secretariat, Independence Way,
Kaduna.

- e) Failure to comply with this requirement of submission for EOI Documents shall lead to disqualification.
- f) The submission shall be made not later than 12 noon on Tuesday, 8th April, 2021

5.0. OPENING OF THE EOI DOCUMENTS

- a) The EOI documents received **shall be opened immediately after the close of receipt of bids** in the presence of the bidders or their representatives **on the KADPPA e-Procurement portal.**
- b) Only shortlisted/qualified consultants will be invited to submit proposals.

6.0. GENERAL NOTICE

- a) Only the bids that meet the pre-qualification requirements shall be considered.
- b) This advertisement shall not be construed as contract award or any commitment on the part of the Kaduna State Government or its Agency/Agents; nor shall it entitle any company/firm to make any indemnity from the Kaduna State Government or any of its Agencies/Agents by virtue of such company/firm having responded to this advertisement.
- c) Response to this advertisement does not oblige the Kaduna State Government or its Agencies/Agents to consider responding company/firm's bid.
- d) The Client reserves the right to accept any Bid, annul the Bid proceedings, or to reject any or all bids at any time prior to Contract award, without thereby incurring any liability, or any obligation to inform Bidders of the grounds for the action.
- e) Late submission shall be rejected.
- f) Submission of EOI documents through e-mail or fax shall not be accepted.
- g) All submissions must be made in English Language.

Signed

**Commissioner,
Ministry of Business, Innovation and Technology**