



THE GOVERNMENT OF KADUNA STATE KADUNA STATE FACILITIES MANAGEMENT AGENCY (KADFAMA)

PRE-QUALIFICATION/TENDER FOR THE RENOVATION AND REHABILITATION OF STATE GOVERNMENT ASSETS

- 1.0. The Kaduna State Government (KDSG), through the Kaduna State Facilities Management Agency (KADFAMA), hereafter called the "Agency," is determined to improve on the management and maintenance of the assets owned and controlled by the State Government. The agency seeks to outsource some of these services for effective and efficient delivery. KADFAMA hereby invites experienced and reputable companies to express interest to provide such services as detailed below.
- i. **LOT 1: Renovation of Government Printing Department and upgrading of School of Printing.**
 - ii. **LOT 2: Rehabilitation of KASTELEA Zonal Office, Zone 1, Mando.**
 - iii. **LOT 3- Rehabilitation of KASTELEA Zonal Office, Zone 2, Gabasawa.**
 - iv. **LOT 4 –Rehabilitation of KASTELEA Zonal Office Zone 3, MWHT.**
 - v. **LOT 5 - Rehabilitation of KASTELEA Zonal office, Zone 4, KSTA.**
 - vi. **LOT 6- Rehabilitation of KASTELEA Zonal Office, Zone 3, Monday Market.**
 - vii. **LOT 7- Rehabilitation of Building Structures in the Ministry of Agriculture and Forestry.**
 - viii. **LOT 8- Proposed Landscaping of Kaduna State Teachers Service Board.**
 - ix. **LOT 9- Renovation of Umar Yar'adua Hall: Design, Ducting and installation of Central Air conditioners**
 - x. **LOT 10-Renovation of Council of Chiefs Chambers, Lugard Hall.**

The details of the scope of work for each Lot, shall be as contained in the tender document.

3.0 PRE-QUALIFICATION REQUIREMENT

The following are the requirements/documents to be submitted by the prospective Tender, and should be arranged in this order:

- a. Certificate of incorporation with CAC.
- b. Three (3) years (unabridged) Company Audited Annual Report (2014, 2015 and 2016) certified by a Chartered Accountant/Auditor.
- c. Tax Clearance Certificate for the last three (3) years (2014, 2015 & 2016).
- d. Evidence of registration with the Kaduna State Tenders Board and the Ministry of Commerce and Industry.
- e. Corporate profile of the firm / company bidding for the contract.
- f. Core competences and specialisation of key staff with their CVs, academic and professional qualifications, with evidence.
- g. CAC Documents indicating particulars of Directors.
- h. Evidence of Value Added Tax registration and remittance with Tax Identification Number (TIN).
- i. Evidence of Three (3) years company annual returns to the Corporate Affairs Commission (CAC).
- j. Letter of reference from bankers indicating the capability of the company to execute the contract.
- k. Company's statement of account for one year, certified by your Bankers.
- l. A sworn declaration stating that neither the consultant nor any of its Management is a staff or Director with KADFAMA.
- m. Evidence of remittance with PENCOR.
- n. In the event of a joint Venture or Lease of equipment, a signed verifiable agreement between the parties must be included in the submission.
- o. Evidence of compliance with the amended Industrial Training Fund (ITF) Act, 2011.
- p. Submission should include a non-refundable Bank draft of **N100,000 (One Hundred Thousand Naira Only)**, in favour of the KADUNA STATE GOVERNMENT.
- q. Original documents should be available for sighting on demand during or after the opening of the prequalification document.

4.0 COLLECTION OF TENDER DOCUMENTS.

Interested Bidders can obtain the Bidding Documents, on presentation of evidence of payment of a non-refundable fee of N100, 000.00(One Hundred Thousand Naira Only) for each Lot, in favour of the Kaduna State Government.

The bidders may obtain further information at the address given below, between the hours of 9:00am-3:00pm Mondays to Fridays.

**The Director General
Kaduna State Facilities Management Agency
(KADFAMA),
C/O SSG's office,
Kaduna State Government House,
Kaduna**

5.0 SUBMISSIONS OF EOI DOCUMENTS

Expressions of interest (EOI) are to be submitted in One (1) original and six (6) bound copies each, in seven different sealed envelopes clearly marked "Technical bids" or "Financial Bids". The Original and five sets of copies in their different envelopes shall be placed in a third outer envelope, while the other set of copies shall be in another envelope by itself marked Control Copy. All the envelopes must bear the company name and contact number at the reverse sides. Sealed bids must be clearly marked with a caption stating that it is a TENDER for a specific lot.

The large envelop shall be deposited in the Tender Box, while the control copy shall be dropped in the Tender Control Box (TCB) on or before 12:00 noon on 30th October 2017.

Submissions should be addressed to:

**The Secretary,
Kaduna State Public Procurement Authority (Annex)
(Former Tenders Board),
Yakubu Gowon Way,
Kaduna.**

6.0 OPENING OF SUBMISSION

All Expression of Interest (EOI) received will be opened immediately at the close of deadline, in the presence of interested representative of the bidders, in the Conference Room of the Kaduna State Public Procurement office (former Tenders Board) Kaduna State.

7.0 GENERAL NOTICE

- i. Only bids that meet the pre-qualification requirement and are found capable of executing the project(s) shall be considered.
- ii. This advertisement shall not construed as contract award or any commitment on the part of the Kaduna State Government or its agencies/agents, nor shall it entitle any Firm/ institution to seek indemnity from Kaduna State Government or any of its Agencies/Agents by virtue of such Firms/Institutions and having responded to this advertisement.
- iii. Response to this advertisement does not oblige the Kaduna State Government or any of its Agencies/Agents to consider responding Firms/Companies' tender.
- iv. Late submission will not be accepted.
- v. The Company will be pre-qualified based on the provision of the Public Procurement Act.
- vi. KADFAMA reserves the right to verify the authenticity of and accuracy of claims made in the submission.
- vii. Only pre-qualified company will be short-listed.
- viii. Submission to tender through e-mail or Fax will not be accepted.
- ix. All prices must be quoted in Nigerian Naira.
- x. All submissions must be in the English language.

Signed
THE DIRECTOR GENERAL
KADFAMA