



**THE GOVERNMENT OF KADUNA STATE
MINISTRY OF PUBLIC WORKS AND INFRASTRUCTURE**

**INVITATION TO BID FOR THE SUPPLY AND INSTALLATION OF CIVIL ENGINEERING
LABORATORY EQUIPMENT**

1.0. INTRODUCTION

In line with the Kaduna State policy of delivering high-quality public infrastructure for the teeming populace of the state, the State Government wishes to upgrade its civil engineering laboratory to meet the appropriate standards.

The Ministry of Public Works and Infrastructure, on behalf of the Kaduna State Government, hereby invites interested, eligible and competent Contractors to bid for the supply and installation of civil engineering laboratory equipment.

2.0. SCOPE OF WORKS/DESCRIPTION OF PROJECT

The scope of the project includes the supply and installation of civil engineering laboratory equipment as specified in the bills and training of technical personnel.

3.0. PRE-QUALIFICATION REQUIREMENTS

3.1. Technical Bids

Interested reputable contractors should submit but not limited to the following:

- a. Certificate of registration/incorporation with the Corporate Affairs Commission (CAC)
- b. Evidence of current registration with The Kaduna State Public Procurement Authority.
- c. Company Audited Account for three years (2017, 2018 and 2019).
- d. Evidence of current Tax Clearance Certificates for three years (2017, 2018, 2019).
- e. Evidence of current registration of Business Premises with the Kaduna State Ministry of Business, Innovation and Technology.
- f. Technical experience and qualifications of key personnel with evidence of registration with appropriate professional bodies.
- g. Evidence of similar verifiable projects successfully executed/completed/on-going with attached copies of award letters, payment and completion certificates.
- h. Equipment and Technology capacity with evidence of ownership/lease agreement.
- i. Evidence of Financial Capability and Banking Support.
- j. Evidence of VAT registration and remittances.
- k. Evidence of compliance with Industrial Training Fund (ITF).
- l. Evidence of compliance with PENCOM.
- m. Evidence of 2% Bid Security in the form of Bank Guarantee, Certified Bank Draft or Insurance from a reputable Bank in Nigeria.
- n. Any other information that would be relevant.

*The documents shall be **arranged** in the particular order above, **paginated** and **signed** on each page by an authorized representative of the Bidder.*

3.2. Collection of Financial Bidding Documents

Interested companies/firms can obtain the Bidding Documents, from **25th February 2020** between the hours of **8:00am to 4:00pm, Mondays to Fridays** at a non-refundable **tender fee of N100,000.00 (One Hundred Thousand Naira)**, payable to Kaduna State Government via Bank Draft, from the address below:

**Department of Infrastructure Development
Ministry of Public Works and Infrastructure
Sokoto Road,
Kaduna.**

Any submission not accompanied with the draft will **Not** be considered;
The draft must **Not** be in the Financial Bid Envelope.

4.0. SUBMISSION OF BID DOCUMENTS

- a) Completed Technical and Financial bids are to be submitted in three (3) hard copies each (**Original, Duplicate and Control copies**).
- b) The Technical and Financial bids must be inserted in separate sealed envelopes clearly marked "**Technical Bid**" and "**Financial Bid.**"
- c) All the envelopes must bear the **name** and **contact number of bidder** at the rear sides while the '**Project Description**' and '**Lot No.**' clearly marked at the top left-hand corner of the envelopes and addressed to:

**The Honorable Commissioner,
Ministry of Public Works and Infrastructure
Sokoto Road, Kaduna.**

- d) The **Original** and **Duplicate** copies of the Technical and Financial bids shall be placed in a large outer envelope which shall be dropped into the **Bid Box**.
- e) The **Control** copies of the Technical and Financial Bid documents shall be marked at the top right-hand side as '**Control Copy**', and dropped in the **Control Box**.
- f) Failure to comply with this requirement of separate and sealed envelopes for Technical and Financial Documents shall lead to disqualification.
- g) The submission shall be made not later than **Monday, 16th March 2020 by 11:30 am**.

5.0. OPENING OF BIDS

The Technical and Financial Bids documents received **shall be opened immediately after the close of receipt of bids** in the presence of the representatives of the bidders at:

**The Conference Hall,
Ministry of Public Works and Infrastructure
Sokoto Road, Kaduna.**

Only technically qualified bids will proceed to the financial evaluation stage

6.0. GENERAL NOTICE

- a) Only the bids that meet the pre-qualification requirement shall be considered.
- b) Evidence of purchase of the bid should be placed in the **Technical Bid Document**.
- c) This advertisement shall not be construed as a contract award or any commitment on the part of the Kaduna State Government or its Agency/Agents; nor shall it entitle any company/firm to seek any indemnity from the Kaduna State Government or any of its Agencies/Agents by virtue of such company/firm having responded to this advertisement.
- d) Response to this advertisement does not oblige the Kaduna State Government or its Agencies/Agents to consider responding company/firm's bid
- e) The Client reserves the right to accept any Bid, annul the Bid proceedings, or to reject any or all bids at any time prior to Contract award, without thereby incurring any liability to bidders, or any obligation to inform Bidders of the grounds for the Client's action.
- f) Late submission will be rejected.
- g) Submission of bids through e-mail or fax will not be accepted.
- h) The currency shall be the Nigerian **Naira**
- i) All submissions must be made in the **English** Language.
- j) Pricing should be made in indelible **INK**.

Signed:
**The Commissioner,
Ministry of Public Works and Infrastructure
Kaduna**