



# THE GOVERNMENT OF KADUNA STATE

## MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES

### INVITATION TO BID FOR PRE-QUALIFICATION/TENDERS AND SCOPE OF WORK FOR THE MANAGEMENT OF TWO (2) DUMPSITES IN KADUNA

**1.0** The Kaduna State Government (KDSG), is desirous in carrying out the Management of two (2) dumpsites in the state. The project involves the constant management and maintenance of dumpsites, to ensure proper waste disposal in Kaduna State. The Ministry hereby invites reputable, interested, and competent companies to purchase/collect bidding documents and submit together with prequalification documents for the project specified.

The project comprises of the following:

LOT	PROJECT DESCRIPTION	LOCATION	BIDDING DOCUMENT FEE
1	Management of the Two (2) Dumpsites in Kaduna State	Kaduna**	N150,000.00

\*\* Details to be found in the bid document.

#### **2.0 SCOPE OF THE WORK**

The scope of the project to be carried out shall not be limited to constant management/maintenance (pushing and burying of waste with laterite) in the dumps in Kaduna metropolis but also ensure the following:

- The use of appropriate sanitation equipment/machines such as excavators, bulldozers, graders, tippers, water tankers etc.
- Maintenance of roads and erosion control at the dumpsite.
- Preparation of the dumpsite to receive waste always.
- Digging, pushing, burying, and layering of laterite.
- Carry out waste segregation.
- Construction of signposts in official languages in the vicinity of the dumpsite, including the dumpsite's route and distance from the nearest main road.
- Demarcation of dumpsite into segments for the dumping of hazardous and non-hazardous waste.
- Provision of firefighting materials, e.g. fire extinguishers.
- Keeping records of waste streams received daily (proper data generation).
- Monitoring of rehabilitated areas within the dumpsite.
- Provision of personal protective equipment (PPE) for the workers.
- Ensure planting of a buffer zone with trees and ensuring perimeter vegetation control to prevent fire outbreak/encroachment.
- Construction of Powered Borehole.

#### **3.0 PREQUALIFICATION REQUIREMENTS**

##### **a. Technical Requirement**

Interested companies should submit the following:

- Certificate of registration/incorporation with Corporate Affairs Commission (CAC).
- Form CAC 2 (shareholders) and form CAC 7 (particulars of Directors of the Company).
- Evidence of current Tax Clearance certificates for the last three years (2018, 2019, and 2020).
- Current Audited Account of the company for the last three years (2018, 2019, and 2020).
- Evidence of Tax Identification Number (TIN).
- Current Certificate of Registration with Kaduna State Public Procurement Authority (KADPPA).
- Current Business Premises Registration with Kaduna State Ministry of Commerce, Industry and Tourism.
- Evidence of Registration with Kaduna State Environmental Protection Authority (KEPA).
- Company Profile with a list of key personnel showing relevant qualification/experience.
- Evidence of Financial Capability.

- xi. Evidence of VAT Registration and Remittances for the last three years (2018, 2019, and 2020).
- xii. Evidence of Registration with National Pension Commission.
- xiii. Evidence of other similar verifiable projects successfully executed/completed within the last three (3) years (2018, 2019, and 2020).
- xiv. Name and address of at least three (3) previous clients who could be contacted for references.
- xv. Any other relevant information that would help determine the company's suitability for the works.

Prequalification shall **be arranged** in this particular order above, **paginated** and **signed** on each page by an authorized representative of the company.

**b. Financial Requirement**

The financial requirements shall comprise the BID DOCUMENTS to be collected from the address below upon presenting a Certified Bank Draft of N150,000.00 payable to Kaduna State Government.

**THE SECRETARY,  
RESIDENT DUE PROCESS TEAM(RDPT)  
MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES  
INDEPENDENCE WAY, KADUNA.**

**4.0 SUBMISSION OF TENDER DOCUMENTS**

- i. The Prequalification Document (Technical Bid) together with the completed Tender (Financial Bid) with other supporting documents shall be in six (6) sets. One (1) original and five (5) copies fully placed in six separate envelopes appropriately marked "**Technical**" and "**Financial**", respectively.
- ii. The original and five sets of copies in their different envelopes shall be placed in a third outer envelope, while the other set of copies shall be in another envelope and marked **Control Copy**.
- iii. Each envelope shall be clearly marked on the right top corner and titled, while the company name and address shall be written at the back of the envelope.
- iv. Both envelopes shall be sealed in a bigger envelope marked with the appropriate project title and address to:

**THE SECRETARY,  
RESIDENT DUE PROCESS TEAM  
MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES  
INDEPENDENCE WAY, KADUNA.**

- v. All documents must be submitted not later than 2:00 p.m. on Monday, 23rd August 2021.

**5.0 OPENING OF BIDS**

The bidding documents received shall be opened immediately after the close of receipt of bids in the presence of the representatives of Companies/Firms at the:

**Conference Hall,  
Ministry of Environment and Natural Resources,  
State Secretariat Complex,  
Independence Way,  
Kaduna.**

**Signed  
Commissioner,  
Ministry of Environment and Natural Resources**