



THE GOVERNMENT OF KADUNA STATE

KADUNA INVESTMENT PROMOTION AGENCY

INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR THE MANAGEMENT AND OPERATION OF THE KADUNA STATE CHILDREN AND WOMEN CENTRE

<p>1.0 BACKGROUND</p> <p>1.1 The Kaduna State Government through the Ministry of Human Services and Social Development has set up a one-stop transit center to shelter and cater for Gender Based Violence (GBV) survivors, women at risk and children in need of protection.</p> <p>1.2 The Center is located at the defunct School of Home Economics along Katuru Road, Unguwan Sarki and consists of the following:</p> <ul style="list-style-type: none">- an administrative block with offices, staff operational spaces and a crèche;- a cafeteria/115-seater multi-purpose hall;- a classroom block with two classes of 50 students each; workshops;- a library with adult and children's wings;- a clinic with offices for medical service delivery and counseling;- living quarters to accommodate up to 30 adults and 12 teenagers in separate blocks;- and recreational spaces for both adults and children among other facilities. <p>1.3 The Center is conceived as a multi-utility facility that will offer a range of services including:</p> <ul style="list-style-type: none">- emergency response and rescue;- medical assistance;- psycho-social support and counseling;- legal aid and counseling.- shelter; and- case management. <p>to women, and children below the age of 18 affected by violence, irrespective of class, religion, region, or marital status.</p>	<p>governmental organisations that can provide the range of services listed in paragraph 1.3 and meet the following minimum requirements:</p> <ul style="list-style-type: none">- must have operated/provided Mental Health, Psychosocial and/or Gender Based Violence support rehabilitation facilities/services as part of their programs and activities for a minimum of five years;- experience working with governmental stakeholders; and- demonstrated experience in developing and supporting community mobilisation projects. <p>4.0 METHOD OF APPLICATION</p> <p>Submissions by suitably qualified organisations shall include the following:</p> <ul style="list-style-type: none">a) Certificate of Registration with Corporate Affairs Commission (CAC) along with Memorandum and Articles of Association, ownership and Particulars of Directors or Constitution of Incorporated Trustees.d) Company's profile and resume of key technical staff with requisite professional qualification.c) Audited financial statements of the organisation for the past three (3) years (2018, 2019, and 2020)d) Tax clearance Certificate for 2018, 2019 and 2020, and VAT registration and Evidence of past VAT remittances.e) Evidence of financial capacity by way of Bank Statements, approved loan facility from a major bank, an/or grants.f) Financial proposal and technical proposal with the following information:<ul style="list-style-type: none">- a clear understanding of the required tasks and demonstration of how the organization intends to implement its programs and activities via a clear and coordinated approach;- a description of the organization and staffing structure (including the number of staff and subcontractors) available for the activities to be provided;- relevant documentation demonstrating consideration for ethical rules and regulations;- reference letters, certificates of service, and other relevant documents from past collaborations if available; and- a plan specifying how the quality of the services provided will be maintained throughout the contractual period, as well as an outline of the potential risks inherent in the project and mitigation measures.- Bank Draft of N50,000.00 made payable to KADUNA STATE GOVERNMENT as non-refundable processing fee.
<p>2.0 EXPRESSION OF INTEREST</p> <p>2.1 KDSG hereby invites expressions of interest from relevant service providers who wish to enter a strategic partnership with the State Government for the management, operation and maintenance of the Centre. The objective is to advance the Centre to the status of a self-sustaining hub for the provision of the range of services outlined in paragraph 1.3.</p>	
<p>3.0 ELIGIBILITY CRITERIA</p> <p>3.1 This expression of interest is open to private and non-</p>	

Any submission not supported with a draft or **N50,000.00 shall be rejected.**

5.0 SUBMISSION OF BIDDING DOCUMENTS AND OPENING OF BIDS

5.1 The Submission shall be in sealed envelopes and clearly marked **EXPRESSION OF INTEREST FOR THE MANAGEMENT AND OPERATION OF THE KADUNA STATE CHILDREN AND WOMEN CENTRE.**

5.2 The submission shall consist of six (6) copies (one original & five copies) and shall include the documents or requirements listed in paragraph 4.

5.3 This should be submitted on or before 19th October 2022 at the address below:

**The PPP Department,
Kaduna Investment Promotion Agency,
No. 3, Sokoto Road,
Kaduna**

5.4 The opening of the bids shall be by 12 noon on 19th October 2022. Representatives of the bidding organisations are invited to witness the bid opening.

5.5 On completion of the evaluation of the bids the 3 most responsive organisations will be invited for negotiations.

6.0 ADDITIONAL INFORMATION:

6.1 Service providers requiring clarification on the content of this document may notify the Kaduna Investment Promotion Agency through nufi.yohanna@kdsg.gov.ng on or before 5th October 2022.

6.2 Late submissions will be rejected.

6.3 This advertisement shall not be construed as a commitment on the part of the KDSG to appoint any bidder nor shall it entitle any organisation submitting documents to claim any indemnity.

6.4 All submissions must be made in English Language

Signed

**The Executive Secretary,
Kaduna Investment Promotion Agency**