



**THE GOVERNMENT OF KADUNA STATE
MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES**

INVITATION TO BID FOR PRE-QUALIFICATION/TENDERS AND SCOPE OF WORK

The Kaduna State Government is seeking the services of a competent firm to manage two (2) dumpsites in the state. The project involves the efficient management and maintenance of the dumpsites to ensure proper waste disposal.

The state government hereby invites interested and competent companies to purchase bidding documents which should be submitted together with pre-qualification documents for the project specified:

LOT	PROJECT DESCRIPTION	LOCATION	BIDDING DOCUMENT FEE
1	Management of the 2 Dumpsites in Kaduna State	KADUNA	N300,000.00

** Details to be found in the bid document.*

SCOPE OF THE WORK

The scope of the project to be carried out shall not be limited to continuous management/maintenance (pushing and burying of waste with laterite) in the dumps in Kaduna, Kafanchan and Zaria metropolis but also ensure the following:

- The use of appropriate sanitation equipment/machines such as excavators, bulldozers, graders, tippers, water tankers.
- Maintenance of roads and erosion control at the dumpsite.
- Preparation of the dumpsite to receive waste always.
- Digging, pushing, burying and layering of laterite.
- Carry out waste segregation.
- Construction of sign posts in official languages in the vicinity of the dumpsite, including the route and distance of the dumpsite from the nearest main road.
- Demarcation of dumpsite into segments for dumping of hazardous and nonhazardous waste.
- Provision of firefighting materials (fire extinguishers).
- Keeping records of waste streams received on daily basis (proper data generation).
- Monitoring of rehabilitated areas within the dumpsite.
- Provision of personal protective equipment (PPE) for the workers
- Ensure planting of buffer zone with trees and ensure perimeter vegetation control to prevent fire outbreak/encroachment.
- Construction of Powered Borehole.

1.0 PRE-QUALIFICATION REQUIREMENTS

a). Technical Requirement

Interested companies should submit the following:

- Certificate of registration/incorporation with Corporate Affairs Commission (CAC).
- Form CAC 2 (shareholders) and form CAC 7 (Particulars of Directors of the Company).
- Evidence of current Tax Clearance certificates for the 2015, 2016, and 2017.
- Evidence of Tax Identification Number (TIN).
- Current Certificate of Registration with Kaduna State Public Procurement Authority (KADPPA);
- Current Business Premises Registration with Kaduna State Ministry of Commerce, Industry and Tourism;
- Evidence of Registration with Kaduna State Environmental Protection Authority (KEPA);
- Current Audited Account of the company for 2015, 2016, and 2017.
- Company Profile with list of key personnel showing relevant qualification/experience;
- Evidence of Financial Capability;
- Evidence of VAT Registration and Remittances for 2015, 2016, and 2017.
- Evidence of Registration with National Pension Commission;
- Evidence of other similar verifiable projects successfully executed/completed within 2015, 2016, and 2017.

- xiv. Name and address of at least three (3) previous clients who could be contacted for references; and
- xv. Any other relevant information that would be helpful in determining the company's suitability for the works.

Prequalification shall **be arranged** in the order listed above, **paginated** and **signed** on each page by an authorized representative of the company.

b. Financial Requirement

The financial requirements shall comprise of the **BID DOCUMENTS** to be collected from the address below upon the presentation of a Certified Bank Draft of **N300,000.00** payable to Kaduna State Government.

**THE SECRETARY,
RESIDENT DUE PROCESS TEAM (RDPT)
MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES
INDEPENDENCE WAY, KADUNA.**

2.0 SUBMISSION OF TENDER DOCUMENTS

The Pre-qualification Document (Technical Bid) together with the completed Tender (Financial Bid) with other supporting documents shall be in six (6) set. One (1) original and five (5) copies fully placed in six separate envelopes appropriately marked "**Technical**" and "**Financial**" respectively. The original and five sets of copies in their different envelopes shall be placed in a third outer envelope while the other set of copies shall be in another envelope and marked control copy.

Each envelope shall be clearly marked on the right top corner and titled while the company name and address shall be written at the back of the envelope. Both envelopes shall be sealed in a bigger envelope marked with the appropriate project title and address to:

**THE SECRETARY,
RESIDENT DUE PROCESS TEAM
MINISTRY OF ENVIRONMENT AND NATURAL RESOURCES
INDEPENDENCE WAY, KADUNA.**

The closing date of receipt of bids is **20th November, 2018**.

3.0 OPENING OF BIDS

The bidding documents received shall be opened immediately after the close of receipt of bids in the presence of the representatives of the Companies/Firms at the:

**Conference Hall,
Ministry of Environment and Natural Resources,
State Secretariat Complex,
Independence Way,
Kaduna.**

**Signed
Permanent Secretary,
Ministry of Environment and Natural Resources**